



**METRO ATLANTA  
LAND BANK** | Affordable Housing  
Vibrant Communities  
Economic Opportunities

**MINUTES**

**GENERAL MONTHLY MEETING  
MALB BOARD OF DIRECTORS  
Tuesday, December 22, 2020**

**Type of Meeting:** Regular Monthly Meeting

**Location:** Zoom Conference Call

<b>Board of Directors</b>			
<b>Name:</b>	<b>Title:</b>	<b>Attendance:</b>	
		Present	Not Present
Janis Ware	MALB Board Chairperson	P	
Kate Little	MALB Board Vice-Chairperson	P	
Atty. Jane Bradshaw-Burnette	MALB Board Secretary	P	
Michelle Nelson	MALB Board Treasurer	P	
Vacant	MALB Board Member		N/A
Vacant	MALB Board Member		N/A
Vacant	MALB Board Member		N/A
Herb Joseph	Atlanta Public Schools Advisor	P	

<b>Staff and Counsel</b>			
<b>Name:</b>	<b>Title:</b>	<b>Attendance:</b>	
		Present	Not Present
Christopher Norman	Executive Director	P	
Rhonda Corporal	Office Manager	P	
Terica B. Bashir	Program Director	P	
Elizabeth Roberts	Sr. Program Director		N/A
Jade Wiles	Asset Manager		NP
Atty. Rodney Strong	MALB General Counsel	P	
Atty. David Maher	MALB General Counsel	P	

Atty. Tres Dye	MALB Real Estate Counsel	P	
Atty. Jonathan Futrell	City of Atlanta Law Department	P	
Atty. Reginald McClendon	City of Atlanta Law Department	P	

1. Call to Order: Chairperson Janis Ware - Called the meeting to order at 9:00 A.M.

2. Adopt Agenda:

Treasurer Michelle Nelson made a motion to:

*Adopt Agenda with no changes.*

Secretary Jane Bradshaw-Burnette seconded the motion.

**MOTION APPROVED UNANIMOUSLY.**

3. Ratify Minutes:

Vice Chair Kate Little made a motion:

*Ratify minutes as submitted for the meeting on November 19, 2020, with no changes.*

Treasurer Michelle Nelson seconded the motion.

**MOTION APPROVED UNANIMOUSLY.**

**Action Items:**

**4. Approve 5-Year Land Banking Agreement for Atlanta Neighborhood Development Partnership, Inc.**

Mrs. Bashir explained that the Atlanta Neighborhood Development Partnership (ANDP) is requesting to enter into a new Land Banking Agreement for an additional 5 years. Their current Land Banking Agreement will expire on December 31, 2020 and they would like to continue banking the six properties currently in the program and add potential additional properties. Mrs. Bashir stated that ANDP has successfully fulfilled their affordability requirement of the MALB over the last several years.

Ms. Cecilia Leal, a representative from ANDP, stated that the property located at 1950 Sylvan Road has been banked with MALB for several years and development has started with one section of the property. The remaining parcels will be returned to the MALB for banking. The total cost for the Sylvan Road development will be \$32 million.

Mr. Norman mentioned that the continued participation in the Land Banking Program will allow ANDP to significantly reduce their property tax expenses and free up much needed funding for acquisition and development.

Treasurer Michelle Nelson made a motion to:

*Approve 5-Year Land Banking Agreement for Atlanta Neighborhood Development Partnership, Inc.*

Secretary Jane Bradshaw-Burnette seconded the motion.

**MOTION APPROVED UNANIMOUSLY.**

**5. Approve Renewal of Hartford Business Owner's Insurance Policy and Workers' Compensation Insurance.**

Mr. Norman stated that the Business and Workers' Policies from Hartford Insurance and Directors and Offices from Cincinnati Insurance are up for renewal. All policies expire January 2021 and will need to be renewed. The coverages for the Business and Workers' Compensation Policies are the same as last year. He explained that the coverage for D&O is fairly similar to the previous year's policy except for the addition of cyber coverage. Every 3 years, the MALB will seek quotes for both policies.

Secretary Jane Bradshaw-Burnette made a motion to:

*Approve Renewal of Hartford Business Owner's Insurance Policy and Workers' Compensation Insurance*

Treasurer Michelle Nelson seconded the motion.

**MOTION APPROVED UNANIMOUSLY.**

**6. Approve 2021 Budget.**

Mr. Norman presented the 2021 MALB budget to the Board. He stated that historically the MALB has received \$250,000.00 from the City of Atlanta; however, this year the MALB will request \$300,000.00. Fulton County's allocation has been \$112,000 and the MALB will be asking for \$170,000. He explained that this request from Fulton County will bring the MALB back to the original amount 5 years ago.

Chairperson Ware questioned if it is feasible to request an increase from both the City and Fulton County with their income revenue down.

Mr. Norman stated that it may be possible because there are several unfilled positions.

the same contribution from the City of Atlanta and Fulton County for the financial year 2021. Also, MALB is in the process of selling more Sheriff/Marshal Deed assets.

**9. Status of Draft of LBA By-Laws**

Mr. Norman stated Attorney Maher has forward the draft of the By-laws for his review. The By-laws will then have to sit for 30 days for public comments.

**10. Future Meeting Time and Dates**

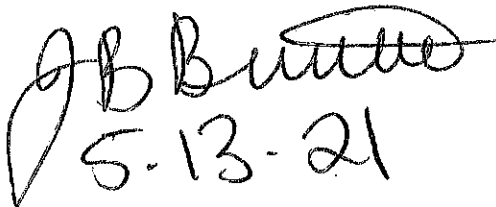
Mr. Norman stated the fourth Tuesday at 11:00am will be the new meeting day and time.

Mr. Norman stated that moving forward there will be an additional line item called New Business on the March agenda. He then informed the Board that MALB is now visiting office space.

**11. Public Comments (Two-minutes limit per speaker) NONE**

**12. Adjourn**

Adjourned Meeting at 10:30 am.

  
5-13-21