



**METRO ATLANTA
LAND BANK** | Affordable Housing
Vibrant Communities
Economic Opportunities

General Monthly Meeting MALB Board of Directors Monday, November 15, 2021

**NOTE: THIS WILL BE IN-PERSON FOR THE BOARD AND ZOOM CONFERENCE
FOR THE PUBLIC**

<https://us02web.zoom.us/j/82507387534?pwd=NWdsdkt5WXZ3MDBQOUUpKVDB1VHdoUT09>

Meeting ID: 825 0738 7534
Passcode: 856787

One tap mobile
+16468769923,,82507387534#,,,,*856787# US (New York)
+13017158592,,82507387534#,,,,*856787# US (Washington DC)

Start Time: 3:00 P.m. Target End Time: 4:00pm

AGENDA

Mission: The mission of the Metro Atlanta Land Bank is to facilitate the transformation of the City and County into a vibrant community by:

- Returning non-revenue generating, non-tax producing, or blighted property to an effective utilization status in order to provide market and affordable housing, public space, new industry and jobs for the citizens of the City and County.
- Extinguishing past due tax liens from property foreclosed upon by Fulton County and the City of Atlanta in their tax collection capacities.

Time	Item Description
3:00pm	1. Welcome
3:02pm	2. Adopt Agenda
3:04pm	3. Introductions
3:06pm	4. Ratify Minutes – October 26, 2021

Action Items	
Time	Item Description
3:10pm	5. Approve Expansion of Scope of Work for Audit Support for Price Dean Global

Information Items

Time	Item Description
3:25pm	6. End of Term Reporting – Mayor Bottoms’ Administration
3:30pm	7. Center for Community Progress - National Land Bank Network Summit, Nov. 3-4 th
3:35pm	8. MALB Partner Spotlight Webinar Series – Atlanta Police Foundation - Nov. 22 nd
3:40pm	9. Update re GA Association of Land Bank Authorities (GALBA) – Request for Statewide Allocation from Georgia ARPA Funds
3:45pm	10. Financial Update
3:50pm	11. Public Comments (Two-minute limit per speaker)
3:55pm	12. New Business

Action Item

4:00pm	13. Adjourn
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MINUTES

**GENERAL MONTHLY MEETING
MALB BOARD OF DIRECTORS
Monday, November 15, 2021**

Type of Meeting: Regular Monthly Meeting

Location: Board In-Person - Pittsburgh Yards: 352 University Avenue SW Atlanta, GA 30310; Zoom Conference Call for Public Access

Board of Directors			
Name:	Title:	Attendance:	
		Present	Not Present
Janis Ware	MALB Board Chairperson	P	
Kate Little	MALB Board Vice-Chairperson	P	
Atty. Jane Bradshaw-Burnette	MALB Board Secretary	P	
Michelle Nelson	MALB Board Treasurer	P	
Petrina Howard	MALB Board Member	P	
Kyle Lamont	MALB Board Member	P	
Calvin Brock	MALB Board Member	P	
Herb Joseph	Atlanta Public Schools Advisor	P	

Staff and Counsel			
Name:	Title:	Attendance:	
		Present	Not Present
Christopher Norman	Executive Director	P	
Elizabeth Roberts	Internal General Counsel/Sr. Program Director	P	
Terica B. Bashir	Program Director	P	
Kimberly White	Vacant Property Manager	P	
Rhonda Corporal	Office Manager	P	
Atty. Rodney Strong	MALB General Counsel		NP
Atty. David Maher	MALB General Counsel	P	

Atty. Tres Dye	MALB Real Estate Counsel	P	
Atty. Jonathan Futrell	City of Atlanta Law Department		NP
Atty. Patrick O'Conner	Fulton County Law Department	P	

1. Call to Order: Chairperson Janis Ware - Called the meeting to order at 3:03 P.M.

2. Adopt Agenda:

Secretary Jane Bradshaw-Burnette made a motion to:

Adopt Agenda with no changes.

Board Member Kyle Lamont seconded the motion.

MOTION APPROVED UNANIMOUSLY.

3. Ratify Minutes:

Board Member Petrina Howard made a motion to:

Ratify minutes as submitted for the meeting on October 26, 2021, with no changes.

Secretary Jane Bradshaw-Burnette seconded the motion.

MOTION APPROVED UNANIMOUSLY.

Action Items:

4. Approve Expansion of Scope of Work for Audit Support for PriceDeanGlobal.

Mr. Norman explained that PriceDeanGlobal (PDG) submitted a Scope of Work for Audit Support for fiscal years 2017, 2018, 2019 and 2020. PDG provided the same support for FY12, FY13, FY14, FY15 and FY16 audits. He stated that PDG provided a list of proposed services for the new engagement. Preston CPA reviewed the list and made modifications by eliminating some line items, based on the planned audit coordination meeting between MALB staff and Preston CPA. Mr. Norman stated that the proposed pricing is sub-divided into four milestone groups. The total cost is a maximum of \$22,800. The total cost may reduce based on the task reconciliation with the audit firm.

Secretary Jane Bradshaw-Burnette made a motion to:

Approve Expansion of Scope of Work for Audit Support for PriceDeanGlobal.

Treasurer Michelle Nelson seconded the motion.

MOTION APPROVED UNANIMOUSLY.

5. Approve Resolution for Amendment of 401K Plan

Board Member Petrina Howard made a motion to:

Approve Resolution for Amendment of 401K Plan.

Secretary Bradshaw-Burnette seconded the motion.

MOTION APPROVED UNANIMOUSLY.

Informational Items

6. End of Term Reporting – Mayor Bottoms’ Administration

Mr. Norman explained that the City of Atlanta requested MALB provide an overview of all projects that delivered affordable housing units during Mayor Bottoms’ Administration. He stated that MALB submitted data from 2018 to present regarding projects from the Land Banking Depository Program, Permanent Affordability Pilot Program, Sheriff Marshal Deed Program, and the Secure Neighborhood Initiative.

7. Center for Community Progress – National Land Bank Network Summit, Nov. 3-4th.

Mr. Norman informed the Board that the Center for Community Progress (CCP) held its National Land Bank Network Summit. Staff attended the virtual Summit on November 3rd and 4th. He stated that the Summit is a way that CCP is trying to create and maintain a community of land banks all over the United States to know and interact with one another while sharing best practices and lessons learned.

8. MALB Partner Spotlight Webinar Series – Atlanta Police Foundation – Nov. 22nd.

Mr. Norman reminded the Board of the upcoming online webinar continuing the Partner Spotlight series. The November 22nd session will focus on the partnership with the Atlanta Police Foundation (APF). The webinar co-presenters will be Karen Rogers, Director of Development & Community Relations and Curtislene Bass, APF Officer Programs Manager.

9. Update re: GA Association of Land Bank Authorities (GALBA) – Request for Statewide Allocation from Georgia ARPA Funds.

Mr. Norman stated that the Georgia Association of Land Bank Authorities (GALBA) is requesting an allocation of \$8 million of the \$4.65 Billion Georgia is poised to receive from the American Rescue Plan Act. Funds will be used to support land bank development throughout Georgia. The one-time infusion will support data development, land bank infrastructure and community engagement, technical training and operational support for land banks across Georgia. He stated that the disbursement and use of funds by GALBA members will come in two phases.

10. Financial Update.

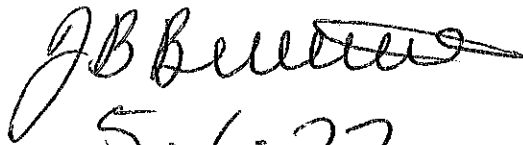
Mr. Norman gave an update of the MALB's financial status. He reminded the Board that the \$300,000 allocation from the City of Atlanta was received. He stated that MALB can expect to receive funds from Fulton County in January or February 2022. Mr. Norman stated that he also requested additional funds from Fulton County through Commissioner Natalie Hall, given the impending expansion of MALB to include additional municipalities.

11. Public Comments (Two-minutes limit per speaker). NONE

12. New Business. NONE.

13. Adjourn

Adjourned Meeting at 3:58 pm.


5-6-22